



# Australasian Road Rescue Organisation Inc.

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## **Minutes of the Annual General Meeting** **Via Teleconference** **Thursday 30<sup>th</sup> April 2020**

President, Mark Roche, opened the Annual General Meeting at 1710 hours (AEST), welcomed and thanked everybody for attending.

### **Note:**

*The 2020 annual general meeting (AGM) of the Australasian Road Rescue Organisation (ARRO) was conducted via teleconference as opposed to face to face and aligned with the annual rescue challenge due to the current COVID-19 pandemic.*

### **Attendance**

Steve Rothwell	Dave Stackhouse	Michael Morgan	Tim Fox
Mark Roche	Steve Mann	Dan Ohs	Mick Vanderzalm
Peter Bradow	Jemal Weston	Daryl King	James Boland
Glen Maule	Brad Setch	Jeremy Fewtrell	Ian King
Curt Ward	Hannah Macleod	Richard Hobbs	Greg Koppert
Steve Gallagher	Mark Cattell (Vic SES)	Gerry Sheridan (Vic SES)	Gerrard Collins
Charles Wilkinson	Tony Hine	Sally Jaggard	Dominic Reay
Paul Flynn (ACTFRS)	Kym Schmidt	Nigel Lilley	Quentin Botha
David Zakrzewski - SACFS	Mark Dobson - TFS	Robbie Landon – NSW SES	

### **Special guests: Nil**

#### **1. Apologies**

Rowen Setch

#### **2. Registration of Proxy Votes**

Nil

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### **3. Correspondence**

ARRO correspondence was of a business nature and there were no matters of note for the attention of the membership.

### **Minutes of previous Annual General Meeting**

President Mark outlined the minutes of last year's AGM making note of some of the key aspects.

**Motion:**

"That the Minutes of the 2019 Annual General Meeting be accepted as read."

**Moved:** Mark Roche

**Seconded:** Tim Fox

**Motion:** Carried

### **4. Presentation of President's Report**

President Mark presented his report for the year just completed. A copy will be posted on the ARRO website and circulated to members.

**Motion:**

"That the President's report be accepted as presented."

**Moved:** Mark Roche

**Seconded:** Michael Morgan

**Motion:** Carried

**Discussion:**

Nigel Lilley sought clarification around the freezing of membership fees and if members could make voluntary contributions, i.e. pay their membership fees. MR explained why this initiative was implemented by the Executive Committee with specific reference to the cancellation of the ARC and the process of rebranding. MR asked that members remain loyal to ARRO and renew their membership in the 2021 year in beyond.

### **5. Presentation of Technical Committee Report**

The chair of the Technical Committee, Dave Stackhouse, presented the report for this committee. A copy will be posted on the ARRO website and circulated to members.

**Motion:**

"That the Technical Committee report be accepted as presented."

**Moved:** Dave Stackhouse  
**Seconded:** Ian King  
**Motion:** Carried

**Discussion:** Nil

## **6. Presentation of Financial Report**

The Governance and Compliance Officer, Tim Fox, presented the financial report for the financial year ending 29<sup>th</sup> February 2020. A copy will be posted on the ARRO website and circulated to members.

**Motion:**

“That the Treasurer’s report be accepted as presented.”

**Moved:** Tim Fox  
**Seconded:** Daryl King  
**Motion:** Carried

**Discussion:** Nil

## **7. Special Resolutions - Nil**

## **8. Election of Office Bearers**

In accordance with the Rules of Association, half of the committee positions on the Executive and Technical Committees fall vacant each year. Each position is elected on a two-year rotational basis.

Office bearing positions falling vacant in 2020 are:

- Executive Committee – Vice President
- Executive Committee – Governance and Compliance Officer
- Technical Committee – Trauma Challenge Coordinator
- Technical Committee – Technical Specialist
- Technical Committee – Research and Education Officer

President Mark called on the Executive Officer to read out the nominations received for each position with these being:

- Executive Committee – Vice President
  - One nomination received from Jeremy Fewtrell
- Executive Committee – Governance and Compliance Officer
  - One nomination received from Darryl King
- Technical Committee – Trauma Challenge Coordinator
  - One nomination received from Steve Mann
- Technical Committee – Technical Specialist
  - One nomination received from Jemal Weston

- Technical Committee – Research and Education Officer
  - One nomination received from Peter Bradow

Based on the number of nominations, elections for these positions (Vice President, Compliance and Governance, R&E, Technical Specialist and the Trauma Challenge Co-ordinator) are not required. President Mark declared the positions filled by the nominees.

MR asked Jeremy and Darryl as newly appointed members to the Executive Committee to provide an introduction of themselves. Both Jeremy and Darryl provided an address to the membership on their backgrounds and what they can bring to ARRO.

MR acknowledged Michael Morgan and Tim Fox for their years of service and contribution to ARRO. MR made specific reference to Tim for his years of service and for his leadership in the various roles he had performed with ANRARA/ARRO. TF responded by explaining why he has stood down and the various items he had been able to implement during his term. Jeremy Fewtrell spoke of Tim's influences across Fire and Rescue, NSW.

## **9. General Business**

### **9.1 World Rescue Organisation**

World Rescue Challenge 2020:

- ✓ WRC 2020 has been postponed and will now take place from the 2nd - 7th November 2021 in Miami Dade, USA
- ✓ All Planned World Rescue Challenges will now move back by one year

- Location and Date of 2021 Australasian Rescue Challenge

- ✓ ARC2021 will return to the Toowoomba Showgrounds, Queensland.
- ✓ The Challenge will be held around the 15<sup>th</sup> July 2021. Further detail will be circulated once the finer details have been locked down.

### **Meeting Closure:**

There being no further formal business, President Mark closed the AGM at 1804 (AEST) hours and then opened the floor to the annual general member's discussion.

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## **General Discussion Post the 2019 AGM**

1. Stewart Masson raised concerns about the workload on the medical team and suggested that another person to the team, e.g. one committee member that coordinates the activities of the RCR Medical Specialist and Trauma Challenge Coordinator reporting to that individual. Stewart expanded on the role that could be performed and is prepared to write a paper that would clarify his views. MR asked if the paper could be submitted for the combined Technical/Executive Committee later in the year. Dan Ohs supported the discussions and indicated that the medical aspects had grown exponentially and aspects around policy, documentation, processes, etc be developed.

### **ACTION:**

Stewart Masson to develop a paper for discussion at the combined Technical/Executive Committee later in the year.

### **AGM UPDATE:**

Paper submitted by Stewart

- Both Tec & Exec met and reviewed post ARC'19.
- Commended the paper and options for consideration. (clearly highlighted the workloads, the pressures, the growing reliability on individuals to keep up with an ever-expanding challenge program).
- Considering there is large number of medical/trauma scenarios, the pace of the events and the tempo of how trauma events are calculated, it was clear that a fresh review of ARC is needed.
  - These include a rebranding of ARRO
  - Greater partnership with the medical fraternity.
  - May include a refocus on 'Rescue' as opposed to 'Road Rescue'.
  - Will also include redefining of our historical trauma challenge events and the successful trial of the CPR event at ARC'19.
- Mindful that we cannot continue with the pace of 120 separate scenarios over a 3-day period which requires an abnormal reliance on moulage capability.
- Although the Executive did not support the creation of another Medical Specialist technical committee, ARRO will explore an initiative where a senior medical specialist is embedded in a revised Executive Committee structure. This will be considered over coming 12 months for further discussion with the membership at AGM 2021.

2. Tony Hine suggested that we use contrasting colours of the colouring in the clothing of casualties in the pits when it comes to limb entrapment as it was sometimes hard to determine the limb entrapment. TH also suggested that timber (dowel) inside the pool noodle to represent bone placement be considered. NL spoke to this aspect explaining that changing the colour of clothing is unrealistic in an 'on road' and that the dowel concept was not successful but might consider plastic conduit piping for future events.

ACTION:

Referred to the Technical Committee.

AGM UPDATE:

DS indicated that the Technical Committee would review Tony's suggestions and consider options for ARC21.

3. Brad Setch asked that ARRO consider support developing nations to attend the ARC as they cannot afford to attend. MR spoke about the AFAC PIEMA arrangements where State and Territory based agencies have sponsorship of developing nations within our peak body catchment area.

ACTION:

MR indicated that he would write to AFAC and to see if they can provide support to teams and individuals to attend ARRO's ARC's.

AGM UPDATE:

MR discussed this with the CEO AFAC and although an outcome was not reached, he will further progress this soon and in consideration of the Fire agencies partnerships program.

4. Rowen Setch raised concerns about the PPC being oversized.

ACTION:

MR advised that any ARRO personnel with ill-fitting apparel should see PacFire for a remeasure whilst at the challenge venue.

AGM UPDATE:

Nil

5. Rowen Setch outlined her thoughts that ARRO were purchasing ARRO Blazers through a manufacturer charging \$300 per item when a supplier in Toowoomba that could provide the same for just over \$100.

ACTION:

ARRO to check to ensure we were getting value for money for supply of ARRO Blazers.

### AGM UPDATE:

The last ARRO corporate blazer was purchased for the VP. It cost \$85 with \$15 freight to Adelaide. ARRO was also required to pay \$40 for a one-off purchase with this fee being waived if five or more blazers are purchased. Total cost to ARRO was \$140. It should be noted that corporate blazers are only provided to Executive and Technical Committee members and members standing down from these elected positions should as a rule, hand these items back in for reallocation. They are not a standard item of clothing for CMT members. The last time a blazer was purchased from the Toowoomba it was in July 2018 and cost \$260. ARRO's current supplier provides the cheaper garment.

6. Dan Ohs suggested that we consider revamping our corporate clothing and branding. DO indicated that he could utilise his team from St John to consider rebranding options. Dan will provide further options for the November meeting.

### ACTION:

DO will further investigate and provide feedback at the November Executive meeting

### AGM UPDATE:

DO has submitted several branding options for consideration by the Executive. MR advised that further consideration will be given to rebranding ARRO and this will be actioned over the next 12 months.

## **General Discussion Post the 2020 AGM**

1. Mark Cattell has advised that Vic SES will be donating a number of iPads. MR advised that Daryl King will contact Mark in relation to the collection of these iPads.

### Meeting Closed

There being no further business, President Mark thanked all for attending the meeting, and closed it at 1820 hours.