



Australasian Road Rescue Organisation Inc.

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Minutes of the Annual General Meeting Jacaranda Room, Dubbo RSL, NSW Saturday 27th July 2019

President, Mark Roche, opened the Annual General Meeting at 1830 hours, welcomed and thanked everybody for attending.

Attendance

Steve Rothwell	Dave Stackhouse	Rowen Setch	Tim Fox
Mark Roche	Brad Setch	Aaron Summerhays	Mick Vanderzalm
Peter Bradow	Dean Asher	Matt Thornton	Mark Osborne
Gill Isherwood	Gerrard Collins	Curt Ward	Sally Jaggard
Kym Schmid	Shane Cole	Phil Smith (TFS)	Dan Ohs
Nigel Lilley	Steve Mann	Ces Pacey	Jemal Weston
Quentin Botha	Cooper Born	Steve Gallagher	Tony Hine
James Boland	Stewart Masson	Gerrard Collins	Ian King
Michael Morgan	Richard Hobbs	Daryl King	Hannah Macleod
Gerry Sheridan (VicSES)	Robbie Landon (NSWSES)	David King (NSWSES)	Simon Cradock (SA Amb)
Jeremy Brer (SA Amb)	Gideon Douglas (SAMFS)	Bryon Koop (SAMFS)	Mark Cattell

Special guests: Nil

1. Apologies

Glen Maule, Paul Jerome, Paul Pulleine, Darryl Rush, Peter Guard

2. Registration of Proxy Votes

Glen Maule to Brad Setch
Paul Jerome to Steve Rothwell

3. Correspondence

Correspondence of note relating to the general running of the business was read out by SR.

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Minutes of previous Annual General Meeting

President Mark outlined the minutes of last year's AGM making note of some of the key aspects. There was one correction required to reflect the attendance register where Shane Cole was not in attendance and was an apology. There was no other discussion and the minutes were accepted as read.

Motion:

"That the Minutes of the 2018 Annual General Meeting be accepted as read with one amendment to correct Shane Cole's attendance as an apology."

Moved: Mark Roche
Seconded: Steve Gallagher
Motion: Carried

4. Presentation of President's Report

President Mark presented his report for the year just completed. A copy is attached to the minutes.

Motion:

"That the President's report be accepted as presented."

Moved: Mark Roche
Seconded: Mark Cattell
Motion: Carried

Discussion: Nil

5. Presentation of Technical Committee Report

The chair of the Technical Committee, Dave Stackhouse, presented the report for this committee. A copy is attached to the minutes.

Motion:

"That the Technical Committee report be accepted as presented."

Moved: Dave Stackhouse
Seconded: Ian King
Motion: Carried

Discussion: Nil

6. Presentation of Financial Report

The Governance and Compliance Officer, Tim Fox, presented the financial report for the financial year ending 28th February 2019. A copy is attached to the minutes.

Motion:

“That the Treasurer’s report be accepted as presented.”

Moved: Tim Fox

Seconded: Nigel Lilley

Motion: Carried

Discussion: Nil

7. Special Resolutions - Nil

8. Election of Office Bearers

In accordance with the Rules of Association, half of the committee positions on the Executive and Technical Committees fall vacant each year. Each position is elected on a two-year rotational basis.

Office bearing positions falling vacant in 2019 are:

- Executive Committee – President
- Executive Committee – Challenge Coordinator
- Technical Committee – Medical Specialist
- Technical Committee – Command Specialist

Additional to the above, Paul Puelleine resigned his position of Trauma Challenge Coordinator due to work commitments and this vacancy was announced in a revised agenda circulated to all members. This position was therefore called at the 2019 AGM for a 12-month period.

- Technical Committee – Trauma Challenge Co-ordinator

As President Mark was one of the vacant positions up for re-election he stood down from the position of Chair and handed over the Chairs role to Vice President, Michael Morgan. Michael announced that in each case only one nomination was received for each vacancy, and they were:

- Executive Committee (President) – Mark Roche
- Executive Committee (Challenge Coordinator) – Dave Stackhouse
- Technical Committee (Command Specialist) – Mick Vanderzalm
- Technical Committee (Medical Specialist) – Dan Ohs
- Technical Committee (Trauma Challenge Coordinator) – Nil Nominations

Based on the number of nominations, elections for the positions of President, Challenge Coordinator, Command Specialist and Medical Specialist are not required. Vice President Michael declared all positions apart from the Trauma Challenge Coordinator filled by the nominees. In relation to the Trauma Challenge Coordinator positions, Vice President Michael called for nominations from the floor.

One nomination was received from Richard Hobbs nominating Steve Mann and Cooper Born nominated Brad Setch. Both Steve Mann and Brad Setch accepted the nominations.

Due to two nominations being received, Rule 54 was applied.

Vice President Michael called for interest from the members on who would adopt the Returning Officer position. Steve Gallagher was nominated and accepted this responsibility. Gerry Sheridan and Stewart Masson assisted in the counting process.

Steve Mann was then invited to address the AGM to discuss his suitability to the position. Steve provided background to his academic and professional qualifications, his experience in the competition environment and his ideas to take it forward.

Brad Setch was invited to address the AGM to discuss his suitability to the position. Brad spoke of his long-term involvement with ARRO stating his ability to change many strategic items for ARRO within the medical field. Brad spoke on why he stood down last year indicating that he was burnt out at the time. Brad stated that he brings a wealth of experience to the role and that he works well with the moulage team and welcomes the opportunity to grow the challenge to be more of a medically focussed event.

All present were then provided a slip of paper to cast their vote. Steve Gallagher gathered the completed slips and left the room to count the votes.

Steve Gallagher as the Returning Officer provided Vice President Michael with the outcomes of the count with Brad receiving 14 votes and Steve received 24 votes. Vice President Michael then declared Steve Mann as the Trauma Challenge Coordinator.

Vice President Michael then handed over the chairmanship of the meeting back to President Mark.

9. General Business

9.1 Life Membership

President Mark advised the AGM that the Executive Officer had received two Life Membership nominations. President Mark asked the Executive Officer to read out the names and nominating statements for consideration by the AGM.

- 1) Daryl Rush – Nominated by Steve Rothwell and seconded by Mark Roche

Steve Rothwell read out the statement of nomination highlighting his involvement in the establishment of ANRARA and later its transformation to ARRO. Daryl was the inaugural R&E Officer and developed, following extensive research and consultation, many technical papers and bulletins and DVD's to benefit rescuers. Daryl committed 18 years to ANRARA/ARRO as an assessor, mentor, Chief Assessor and WRO CMT member.

Moved: Steve Rothwell

Seconded: Mark Roche

Motion: Carried

2) Glen Maule – Nominated by Brad Setch and seconded by Tim Fox

Brad Setch read out the statement of nomination citing Glen's drive in ARRO's medically focussed events and was instrumental with the introduction of the Trauma Challenge into the ARC environment. Glen mentored many assessors and committee members and always gave 100% to the ARC usually arriving first on the ground and last to leave.

Moved: Brad Setch

Seconded: Tim Fox

Motion: Carried

President Mark acknowledge the vote and confirmed that both Daryl and Glen would be bestowed ARRO Life Membership.

9.2 World Rescue Organisation

World Rescue Challenge 2019:

- ✓ WRC19 will be held in La Rochelle, France over 11th to 15th September
- ✓ Mick Vanderzalm will assess at WRC19 and the 2019 WRO AGM
- ✓ Wanaka (FENZ) and Feilding (FENZ) will represent ARRO at the Challenge
- ✓ ARRO Affiliate Member Hong Kong Fire Department will also be attending WRC19
- ✓ ARRO engages with the WRO mostly via written correspondence due to the timeframes and locations of meetings.
- ✓ WRO will be celebrating their 20 years at WRC19

World Rescue Challenge 2020:

- ✓ WRC20 will Miami-Dade Fire Rescue, Miami-Dade County, Florida with the dates still to be confirmed.
- Location and Date of 2020 Australasian Rescue Challenge
 - ✓ ARC2020 will return to the Toowoomba Showgrounds, Queensland.

- ✓ The Challenge will be held over the 16th to 19th July 2020

Meeting Closure:

There being no further formal business, President Mark closed the AGM at 1942 hours and then opened the floor to the annual general member's discussion.

Update on the General Discussion Post the 2018 AGM

1. Resignation of Brad Setch
Update: Dan Ohs filled the position post the AGM
2. More assistance (arms and legs) in the set up and running of the ARC from a scenario set up perspective.
Update: TF advised NL bought a solution to the issue of limb entrapped by utilising pool noodles. This concept is still being refined. NL also indicated that with the 21 teams they are at maximum and would need more mannequins or have host agencies provide some should we reach these team numbers again.
3. Review into the point scoring system particularly around the 'count back' process.
Update: Process reviewed and updated. TF provided an overview to the new countback rules.
4. Go-Pro's for the ARRO cache.
Update: ARRO will continue to use host agency equipment
5. ARRO consider opening a NZ bank account so that NZ members do not have to pay the international transfer fee.
Update: No account set up however ARRO now pays the transfer fees, so NZ personnel are not out of pocket.
6. Will the new PPC be replaced on a cost-free perspective if damaged or worn.
Update: Pacfire/Bristol confirmed this would occur. Assessors will be provided two sets of the new PPC.
7. ARRO consider buying four iPads for the Trauma pits particularly whilst using iSimulate mannequins.
Update: TF indicated that these would not be purchased but is working with Dean Asher to identify solutions
8. Revision of the new meal entitlement process to pay an allowance as opposed to actuals.
Update: Policy revised to pay an allowance with an increase in lunch and dinner allocation.

General Discussion Post the 2019 AGM

1. Stewart Masson raised concerns about the workload on the medical team and suggested that another person to the team, e.g. one committee member that coordinates the activities of the RCR Medical Specialist and Trauma Challenge Coordinator reporting to that individual. Stewart expanded on the role that could be performed and is prepared to write a paper that would clarify his views. MR asked if the paper could be submitted for the combined Technical/Executive Committee later in the year. Dan Ohs supported the discussions and indicated that the medical aspects had grown exponentially and aspects around policy, documentation, processes, etc be developed.

ACTION:

Stewart Masson to develop a paper for discussion at the combined Technical/Executive Committee later in the year.

2. Tony Hine suggested that we use contrasting colours of the colouring in the clothing of casualties in the pits when it comes to limb entrapment as it was sometimes hard to determine the limb entrapment. TH also suggested that timber (dowel) inside the pool noodle to represent bone placement be considered. NL spoke to this aspect explaining that changing the colour of clothing is unrealistic in an 'on road' and that the dowel concept was not successful but might consider plastic conduit piping for future events.

ACTION:

Referred to the Technical Committee.

3. Brad Setch asked that ARRO consider support developing nations to attend the ARC as they can't afford to attend. MR spoke about the AFAC PIEMA arrangements where State and Territory based agencies have sponsorship of developing nations within our peak body catchment area.

ACTION:

MR indicated that he would write to AFAC and to see if they can provide support to teams and individuals to attend ARRO's ARC's.

4. Rowen Setch raised concerns about the PPC being oversized.

ACTION:

ARRO personnel with ill-fitting apparel should see PacFire for a remeasure.

5. Rowen Setch outlined her thoughts that ARRO were purchasing ARRO Blazers through a manufacturer charging \$300 per item when a supplier in Toowoomba could provide the same for just over \$100.

ACTION:

ARRO to check to ensure we were getting value for money for supply of ARRO Blazers.

6. Dan Ohs suggested that we consider revamping our corporate clothing and branding. DO indicated that he could utilise his team from St John to consider rebranding options. Dan will provide further options for the November meeting.

ACTION:

DO will further investigate and provide feedback at the November Executive meeting

Meeting Closed

There being no further business, President Mark thanked all for attending the meeting, and closed it at 2005 hours.