



Australasian Road Rescue Organisation Inc.

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Minutes of the Annual General Meeting **Claudelands Event Centre, Hamilton, NZ** **Saturday 22nd July 2017**

President, Mark Roche, opened the Annual General Meeting at 1830 hours, welcomed and thanked everybody for attending.

Prior to the AGM commencing, President Mark noted the passing of Life Member Alun Williams and asked the membership for a minute's silence as a mark of respect for Alun.

Attendance

Steve Rothwell	Dave Stackhouse	Glen Maule	Tim Fox
Mark Roche	Brad Setch	Rob McNeil	Mick Vanderzalm
Peter Bradow	Dean Asher	Andrew Murton	Mark Osborne
Richard Kaminski	Stephen Lewin	Rob Cronk	Sally Jaggard
Kym Schmid	Shane Cole	Mick Holton	Dan Ohs
Nigel Lilley	Steve Mann	Ces Pacey	Jemal Weston
Quinten Botha	Aaron Summerhays	Steve Gallagher	Peter Guard
James Boland	Paul Palleine	Mark Cattell	Ian King
Rowen Setch	Brian Watters	Dave Mitton	Tony Hine
Cooper Borne	Sean Lester		

SPONSOR REPS

Mike Fitzgerald (ResQtec)	Darren Wilson (Chubb)	John Boyer (Chubb)	Peter Erwin (Chubb)
Franz Linner (Chubb/Webber)	Adam Jarrett (ResQtec)		

Other Guests

Nabeel Yassine (PacFire)	Rick Hodge (PacFire)	Gideon Douglas (SAMFS)	Bryon Krop (SAMFS)
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Special guests:

Deputy Commissioner Graeme Finney (Fire and Rescue NSW)
Ceara Owen-Perry, UFBA

1. Apologies

Paul Jerome, Ray Duncombe, Dean Asher

Proudly supported by



2. Registration of Proxy Votes

Paul Jerome to Steve Rothwell

3. Correspondence

Correspondence received relating to the general running of the business.

4. Minutes of previous Annual General Meeting

President Mark outlined the minutes of last year's AGM. There was no discussion and the minutes were accepted as read.

Motion:

"That the Minutes of the 2016 Annual General Meeting be accepted as read."

Moved: Mark Roche

Seconded: Rob Cronk

Motion: Carried

5. Presentation of President's Report

President Mark presented his report for the year just completed. A copy is attached to the minutes.

Motion:

"That the President's report be accepted as presented."

Moved: Mark Roche

Seconded: Shane Cole

Motion: Carried

Discussion: Nil

6. Presentation of Technical Committee Report

The chair of the Technical Committee, Tim Fox, presented the report for this committee. A copy is attached to the minutes.

Motion:

"That the Technical Committee report be accepted as presented."

Moved: Tim Fox

Seconded: Shane Cole

Motion: Carried

Discussion: Nil

7. Presentation of Financial Report

The Compliance and Governance Officer, Glen Maule, presented the financial report for the financial year ending 28th February 2017. A copy is attached to the minutes.

Motion:

"That the Treasurer's report be accepted as presented."

Moved: Glen Maule

Seconded: Stephen Lewin
Motion: Carried

Discussion: Nil

8. Special Resolutions

That the AGM adopt changes to the ARRO Rules of Association (constitution) to amend the membership of the Technical Committee to include a Trauma Challenge Co-ordinator.

Technical Committee Member Brad Setch spoke to the resolution outlining the growth and complexities associated with the Trauma Challenge now requiring a dedicated person to manage the event.

Moved: Brad Setch
Seconded: Nigel Lilley
Motion: Carried

Discussion: Nil

9. Election of Office Bearers

In accordance with the Rules of Association, half of the committee positions on the Executive and Technical Committees fall vacant each year. Each position is elected on a two-year rotational basis. The Trauma Challenge Co-ordinator position as per the Special Resolution (item 8) is elected for a 1-year period (2017/18) allowing the alternation of elections between the Trauma Challenge Co-ordinator position and the Medical Specialist with this approach allowing for the continuity of standards and directions. The Trauma Challenge Co-ordinator position will commence its two-year rotational cycle in 2018.

Office bearing positions falling vacant in 2017 are:

- Executive Committee – President
- Executive Committee – Challenge Co-ordinator
- Technical Committee – Command Specialist
- Technical Committee – Medical Specialist
- Technical Committee – Trauma Challenge Co-ordinator (1-year position as per special resolution)

As President Mark was one of the vacant positions up for re-election he stood down from the position of Chair and handed over the Chairs role to Vice President, Rob McNeil. Executive Officer Steve explained that in each case only one nomination was received for each vacancy, and they were:

- Executive Committee (President) – Mark Roche
- Executive Committee (Challenge Co-ordinator) – Tim Fox
- Technical Committee (Command Specialist) – Mick Vanderzalm
- Technical Committee (Medical Specialist) – Brad Setch

- Technical Committee (Trauma Challenge Co-ordinator) – Paul Pulleine

Based on the number of nominations, elections for these positions are not required, Vice President Rob declared all the positions filled by the nominees and handed over the chairmanship of the meeting back to President Mark.

10. General Business

Life Membership:

There was one nomination received and that was for member Paul Jerome.

Rob Cronk (Nominating Member) spoke to the nomination highlighting Paul's history with ARRO, its predecessor ANRARA and his influences within the WRO. Rob also highlighted Paul's experience as an Assessor, Chief Assessor and mentor to many progressing through the ranks.

Moved: Robert Cronk
Seconded: Brad Setch
Motion: Carried

Discussion: Nil

World Rescue Organisation (WRO) Report:

President Mark reported that ARRO still engages with the WRO albeit in a reduced capacity due to the timings around teleconferences and the travel distances and costs associated to attend meetings.

Mark advised that this year's challenge will be in Romania in October where the 1st and 2nd placed overall winners from ARC16 would represent ARRO. Those teams being Geraldine (NZ) and Cairns (Qld). We wish them well.

WRC18 will be staged in South Africa.

2018 Australasian Rescue Challenge

President Mark confirmed that the 2018 Challenge will return to Lardner Park, Warragul, Victoria over the 26 to 29, July 2018.

Meeting Closure:

There being no further formal business, President Mark closed the AGM at 1915 hours and opened the floor to the annual general member's discussion.

General Discussion Post the AGM

Matters arising from the general discussion post the AGM of 2016

- 1) Tim Fox questioned if the challenge could be held later. GM advised that due to our compliance requirements with Victoria Consumer Affairs we are duly bound to hold our AGM within five months of the end of our financial year.
Update: SR sought clarification from HPE and Lardner Park management and was advised that the staging of ARC16 and the programmed ARC18 is dependent on availability for the ARC to run bearing in mind the set up and pack up timeframes making it unachievable around the later dates requested due to other bookings. President Mark also spoke to the feedback received from previous ARC's conducted at Lardner Park and advised the membership that the Executive have elected not to program any future ARC's post ARC18.
- 2) Alun Williams asked if hand tools could be re-introduced into a dedicated pit.
Action: TF advised that this would be taken on board and discussed at the Technical Committee.
Update: The Technical Committee assessed Alun's suggestion however have ruled out a dedicated pit using hand tools as this does not reflect contemporary practices.
- 3) Andrew Murton asked if the numbers of casualties removed from vehicles per pit by day could be announced.
Action: TF as Chief Assessor will determine if these statistics are available and report back.
Update: TF to incorporate into the ARC17 challenge events which will be reported at the end of the ARC.
- 4) Andrew Murton asked that in 2018 scheduling could the Vic SES team be timetabled to undertake their scenarios on the Saturday and Sunday as opposed to the Friday. This approach would allow the SES volunteers to attend the challenge to witness them in the challenge environment as opposed to the workshop pits.
Action: GM will take this aspect on board and see what can be achieved however could not promise any significant changes as there are many factors to take into consideration when developing the timetable.
Update: GM in finalising the ARC17 timetable sought feedback from teams as to identify their experience in the ARC environment and using this information programmed inexperienced teams into the workshops prior to competing. Glen was unable to factor in spectator preferences.
- 5) Keith Gillespie (FRSA) has offered a new set of Holmatro tools to use at the AFAC conference.
Update: MR reported that the attending QFES crews used Holmatro which was part of their response kit. Likewise, FRNSW attending AFAC17 will use their response kits as opposed to sourcing new equipment from a provider.

- 6) Stewart Masson raised the issue of PPE and the appropriateness of maintaining the ARRO blue and the suitability and availability of the two-piece apparel that could take us into the future. TF advised that the one-piece current issue is cost effective however the two piece is cost prohibitive and hard to access.

Action: Further consideration will be undertaken by the Technical and Executive Committee members in relation to the existing 'Blue' branding of ARRO PPE, if there is a view to change and what conditions (cost, availability, colour, embroidery, etc.) needs to be taken into consideration when sourcing new suppliers prior to making whole sales changes.

Update: MR and the Executive are progressing discussions with a potential sponsor to assist with PPC. Further updates will be provided as the discussions progress.

2019 Australasian Rescue Challenge

ARC19 will be held in NSW and be hosted by Fire and Rescue NSW and NSW SES. President Mark invited special guest Deputy Commissioner Graeme Finney from FRNSW to provide an overview from a host's perspective. Graeme outlined some of the issues being considered with the identification of a suitable venue and location within NSW being front and centre in their planning. Graeme also spoke on his observations of the ARC and the commitment by ARRO in delivering excellence in the discipline of RCR and patient care. Graeme presented President Mark with a FRNSW plaque acknowledging the partnership.

General Discussion Post AGM2017

- 1) Rob Cronk raised his concerns surrounding Assessor PPC, its suitability and its robustness. Rob suggested that ARRO consider suitable PPC. Rob also raised concerns that no wet weather PPC was dispatched to this ARC from the ARRO cache.

Discussion: Glen Maule acknowledged the concerns and advised that the wet weather PPC was positioned deep inside the cache at Lardner Park and was inaccessible to access. It will be considered for future challenges.

- 2) Paul Pulleine publicly acknowledged the commitment provided by Kym Schmid and Sally Jaggard and the hours they dedicate to the moulage of patients. The membership rose showing their appreciation via a round of applause.
- 3) Mark Cattell (Victoria SES) raised his concerns around the timetabling of teams based on team experience.
Discussion: Glen Maule spoke on the complexities associated with rostering of teams at workshops, extrication challenges and trauma challenges based on experience/inexperience. Glen will await the team feedback in programming the 2018 ARC timetable.
- 4) Dave Mitton suggested that ARRO consider expanding the scope of the learning symposium expanding it to encompass fire, disasters, etc.

Discussion: Mark Roche referred the item to the Technical Committee for consideration when developing the 2018 ARC symposium.

- 5) Brad Setch acknowledged Dan Ohs and his contribution to the ARC and the learning symposium.

There being no further business, President Mark thanked all for attending the meeting, and closed it at 1940 hours.