



Australasian Road Rescue Organisation Inc.

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President: Mark Roche

Governance/Compliance: Glen Maule

Minutes of the Annual General Meeting Lardner Park Saturday 23 July 2016

President, Mark Roche, opened the Annual General Meeting at 1830 hours, welcomed and thanked everybody for attending. Mark thanked the AGM attendees for being present at the volunteer 'thank you' function held immediately prior to this AGM.

Attendance

Steve Rothwell	Dave Stackhouse	Glen Maule	Tim Fox
Mark Roche	Brad Setch	Rob McNeil	Mick Vanderzalm
Peter Bradow	Dean Asher	Andrew Murton	Rowen Setch
Richard Hobbs	Stephen Lewin	Rob Cronk	Sally Jaggard
Kym Schmid	Shane Cole	Paul Mudra	Dan Ohs
Nigel Lilley	Steve Mann	Ces Pacey	Jemal Weston
Quinten Botha	Ray Duncombe	Mark Osborne	
Mick Holton	Alun Williams	Richard Kaminski	

Special guests: Finn Dean (Holmatro), Keith Gillespie (FRSA) Joe Manikera and Quentin Inkersell (UFBA)

1. Apologies

Brian Watters, Paul Jerome, Paul Pulleine, Clayton Allison, Dave Mitton

2. Registration of Proxy Votes

Paul Jerome to Steve Rothwell

3. Correspondence

Correspondence received relating to the general running of the business. One item of note was a letter from FRNSW and NSWSES offering to host ARC19. The ARRO Executive have accepted this offer.

4. Minutes of previous Annual General Meeting

President Mark outlined the minutes of last year's AGM. There was no discussion and the minutes were accepted as read.

Motion:

"That the Minutes of the 2015 Annual General Meeting be accepted as read."

Moved: Mark Roche

Seconded: Tim Fox

Motion: Carried



Proudly supported by

5. Presentation of President's Report

President Mark presented his report for the year just completed. A copy is attached to the minutes.

Motion:

“That the President's report be accepted as presented.”

Moved: Mark Roche
Seconded: Alun Williams
Motion: Carried

Discussion: Andrew Murton sought a correction to the minutes in that South Barwon were not winners in 2014 as reported in the Presidents report. They were winners in 2013. This was an error in reporting and will be corrected prior to the minutes being circulated to members and posted on the website.

6. Presentation of Technical Committee Report

The chair of the Technical Committee, Tim, presented the report for this committee. A copy is attached to the minutes.

Motion:

“That the Technical Committee report be accepted as presented.”

Moved: Tim Fox
Seconded: Dan Ohs
Motion: Carried

Discussion: Nil

7. Presentation of Financial Report

The Compliance and Governance Officer, Glen Maule, presented the financial report for the financial year ending 29th February 2016. A copy is attached to the minutes.

Motion:

“That the Treasurer's report be accepted as presented.”

Moved: Glen Maule
Seconded: Paul Mudra
Motion: Carried

Discussion: Shane Cole questioned the equipment insurance premium and asked what equipment was stored in the cache. Glen Maule advised that the caches (2) were purchased for \$10,000 and kitted out with equipment required for the effective running of ARC14 and future challenges. The cache of equipment is being continually added to and the quantum of the insurance provides coverage for the shipping containers and the goods whilst stored at Lardner Park and also when in transit when on loan to host agencies.

8. Life Membership:

There was one nomination received and that was for member Alun Williams. As Alun was an attendee at the AGM, President Mark asked him to leave the room whilst the matter was discussed. Glen Maule (Nominating Officer) spoke to the nomination highlighting Alun's history at agency level, the ARC's but also his involvement on the world stage. Glen also informed the attendees that Alun had mentored many rescuers throughout his distinguished career. Alun was also recognised for his dedication to the ARC and although he was not a member of this year's CMT he self-funded to attend and became a volunteer for the event. Tim Fox as the seconder also provided commentary to the nomination and Alun's strong involvement with ARRO.

Moved: Glen Maule

Seconded: Tim Fox

Motion: Carried

As a result of the unanimous vote, Alun was invited back into the room whereupon Mark presented Alun with a plaque acknowledging his Life Membership status.

9. Items to Note:

Vice President Rob McNeil presented the 2017 – 2020 Strategic Plan which has a strong emphasis on ARRO adopting the Capability Hub mantra. Rob explained the concept where ARRO explores the development of skills, knowledge, R&D, Doctrine and Equipment.

Discussion: Nil

10. Election of Office Bearers

In accordance with the Rules of Association, half of the committee positions on the Executive and Technical Committees fall vacant each year, for a 2-year term. Those falling vacant in 2016 are:

- Executive Committee – Vice President
- Executive Committee – Compliance and Governance Officer
- Technical Committee – Technical Specialist
- Technical Committee – Research and Education Officer

Executive Officer Steve explained that in each case only one nomination was received for each vacancy, and they are:

- Executive Committee (Vice President) – Rob McNeil
- Executive Committee (Compliance and Governance Officer) – Glen Maule
- Technical Committee (Technical Specialist) – Dave Stackhouse
- Technical Committee (Research and Education Officer) – Peter Bradow

Based on the number of nominations, elections for these positions are not required, President Mark declared all the positions filled by the nominees.

11. General Business

World Rescue Organisation (WRO) Report

President Mark reported that ARRO still engages with the WRO however missed the last teleconference due to it clashing with the commencement of the ARC2016 symposium.

Mark advised that this year's challenge will be in Portugal whilst next year's challenge will be staged in Romania.

2017 Australasian Rescue Challenge

The Executive confirmed that the 2017 Challenge will return to New Zealand and the township of Hamilton. Tentative dates will be 20 to 23 July, 2017.

Matters Arising from 2015 Post AGM Meeting

Matters arising from the General Discussion post the 2015 AGM were addressed by Tim Fox (chair – Technical Committee)

- 1) Question answered in relation to cars for ARC16 – 58 cars
- 2) Covered in assessor's workshop to the satisfaction of Rob Cronk in that teams will be advised on the importance of the casualty be they a dummy, manikin or live.
- 3) Teams have been rostered into the ARC16 workshop pits earlier if they are new to the challenge. This approach has been recognised as being positive and will be factored into the timetabling of future challenges.
- 4) Cameras and Wi-Fi – working towards this aspect with the inclusion of Dean Asher onto the CMT as the multi-media manager
- 5) Focus is on the teams utilising tools and teams are reminded that items hanging off PPE is more of hindrance than a help.
- 6) Trauma challenge workload increased. This item covered in President Mark's report to the 2016 AGM.

Meeting Closure:

There being no further formal business, President Mark closed the AGM at 1925 hours and opened the floor to the annual general member's discussion.

General Discussion Post the AGM

- 1) Tim Fox questioned if the challenge could be held at a later date. GM advised that due to our compliance requirements with Victoria Consumer Affairs we are duly bound to hold our AGM within five months of the end of our financial year.

- 2) Alun Williams asked if hand tools could be re-introduced into a dedicated pit.
Action: TF advised that this would be taken on board and discussed at the Technical Committee.
- 3) Andrew Murton asked if the numbers of casualties removed from vehicles per pit by day could be announced.
Action: TF as Chief Assessor will determine if these statistics are available and report back.
- 4) Andrew Murton asked that in 2018 scheduling could the Vic SES team be timetabled to undertake their scenarios on the Saturday and Sunday as opposed to the Friday. This approach would allow the SES volunteers to attend the challenge to witness them in the challenge environment as opposed to the workshop pits.
Action: GM will take this aspect on board and see what can be achieved however could not promise any significant changes as there are many factors to take into consideration when developing the timetable.
- 5) Keith Gillespie (FRSA) has offered a new set of Holmatro tools to use at the AFAC conference. President Mark thanked Keith for the offer and referred the matter to the Technical Committee.
- 6) Stewart Masson raised the issue of PPE and the appropriateness of maintaining the ARRO blue and the suitability and availability of the two-piece apparel that could take us into the future. TF advised that the one-piece current issue is cost effective however the two piece is cost prohibitive and hard to access.
Action: Further consideration will be undertaken by the Technical and Executive Committee members in relation to the existing 'Blue' branding of ARRO PPE, if there is a view to change and what conditions (cost, availability, colour, embroidery, etc.) needs to be taken into consideration when sourcing new suppliers prior to making whole sales changes.

There being no further business, President Mark thanked all for attending the meeting, and closed it at 1940 hours.